

EYE PHYSICIANS, LLC dba NORTHWEST EYE SURGEONS

PERSONAL INFORMATION – Please update or verify the information that we have on file.

Patient's Legal Name _____ Date of Birth _____

Home Address _____ City _____ State _____ Zip _____

Sex: _____ Marital Status: Single Married Divorced Widowed

Preferred Language: _____ **Race:** _____

Ethnic Group: Hispanic/Latin Not Hispanic/Latino

Social Security Number _____ Email Address _____

CELL Phone () _____ Primary HOME Phone () _____ Primary

Ok to leave a detailed message? Yes No

EMERGENCY CONTACT INFORMATION

Name _____ Phone Number () _____ Relationship _____

PHYSICIAN INFORMATION **Required to correspond with your Primary Care Physician*

Primary Physician's Name _____ Phone Number () _____

Address _____ City _____ State _____ Zip _____

Were you referred by an optometrist? Y N Optometrist's Name: _____

INSURANCE **This section must be completed in addition to providing a current insurance card.**

Primary MEDICAL Insurance _____ Policy Holder Name _____

Policy Holder's ID# _____ Policy Holder's Date of Birth _____

Secondary MEDICAL Insurance _____ Policy Holder Name _____

Policy Holder's ID# _____ Policy Holder's Date of Birth _____

Do you have **VISION Insurance?** Y N Plan Name _____

Policy Holder Name _____ Birthdate _____ ID/SS# _____

SIGNATURE ON FILE, ASSIGNMENT OF BENEFITS & FINANCIAL AGREEMENT

1. **MEDICARE:** I request that payment of authorized Medicare benefits be made on my behalf to Eye Physicians, LLC, dba Northwest Eye Surgeons (NWES), for services rendered by NWES. I authorize any holder of medical information about me to release to the Centers for Medicare and Medicaid Services and its agents any information needed to determine these benefits or the benefits payable for related services. NWES accepts the charge determination of the Medicare carrier as the full charge, and I am responsible only for deductible, coinsurance and non-covered services. Coinsurance and deductible are based upon the charge determination of the Medicare Carrier.

2. **REFERRAL & CO-PAYMENT:** I understand if I am covered by an HMO (Including Medicare HMO) that requires a REFERRAL from a Primary Care Physician, I am responsible for obtaining that referral and assuring its arrival in this office. **Northwest Eye Surgeons is not responsible for contacting the Primary Care Physician or obtaining that referral.** If my referral is not in this office at the time of my appointment, I will be asked to sign a Waiver of Insurance Liability, making the patient financially responsible for all charges incurred. These charges are to be paid at the time of service. All co-payments are required at the time of service. Failure to do so can be a violation of my insurance coverage agreement.

3. **OTHER INSURANCE:** Northwest Eye Surgeons participates in a variety of insurance contracts. I understand I am responsible for contacting my insurance carrier directly for information on covered services or providers. I understand that I am obligated to pay the full charges of all services rendered to me by NWES if I belong to a plan that NWES is not contracted with.

4. **NON-COVERED SERVICES:** I understand that NWES' contracts with health care service plans (i.e. HMOs, PPOs) relate only to items and services which are "covered" by the health care service plans. Accordingly, the undersigned accepts full financial responsibility for all items or services, which are determined by the health care service plan not to be covered. Examples of non-covered services include, but are not limited to, services not specified as being covered in the patient's contract with a health care service plan; and treatment or tests not authorized by the health care service plan.

5. **FINANCIAL AGREEMENT:** I agree that in return for the services provided to the patient by NWES, I will pay my account at the time service is rendered or will make financial arrangements satisfactory to NWES for payment. All benefits under the patient's insurance policies, or any other party liable to the patient, are hereby assigned to Northwest Eye Surgeons. I also understand that by signing below I agree to pay any and all charges on my account that are not covered or have been deemed Patient Responsible by my insurance company. These charges may include but are not limited to co-payments, deductibles, coinsurance, and vision services (such as **REFRACTIONS** and contact lens services). I understand that if I fail to provide valid, current insurance information to Northwest Eye Surgeons before the filing limit, I am responsible for all charges incurred.

6. **NO SHOW POLICY:** I understand that appointments will be missed but I agree to provide at least 24 hours notice for any appointment that needs to be rescheduled. I understand that if I have more than 2 no show appointments within a 12 month period, I will be charged \$25. This fee will be due prior to scheduling any further appointments.

Patient Signature or Authorized Party

Date

EXPLANATION OF MEDICAL VISIT VERSUS ROUTINE VISIT

MEDICAL BENEFITS: are billed if you are here for medical care, much the same as when you visit a cardiologist for an evaluation or follow-up for a heart condition. Medical care would address such items as:

- Evaluation of an ocular disease, you have been diagnosed with glaucoma, cataract, retina disease; or
- Complaint of red eyes, tearing, burning, floaters, flashes of light; or
- Follow up of an existing condition, such as diabetes, Plaquenil medication for autoimmune disease; or
- Ancillary testing is needed, such as visual field, OCT, etc.

ROUTINE BENEFITS: are billed if you are having a routine visit. Routine visits would address such items as:

- A healthy eye exam, much the same as a "routine physician" or;
- An eyeglass prescription is updated

These definitions are based on the guidelines of your insurance company and vision plans. Northwest Eye Surgeons is contractually obligated to follow them.

Please let us know if you would like any additional clarification on this issue.

Patient Signature or Authorized Party

Date



Name: _____ DOB: _____

Acknowledgement of Receipt of HIPAA
& Permission to Share Health Information

I, _____ have received/requested a copy of the HIPAA policy.
Print Name

Patient Signature: _____ Date: _____

Patient Representative: _____ Date: _____

Relationship to Patient: _____

I was unable to get written acknowledgement from patient/representative due to either unwillingness, emergency, or other reason.

Staff Representative Signature

Date

Notification of Family and Friends

I authorize Northwest Eye Surgeons to disclose my health information to the following persons:

Name Relationship Phone

Name Relationship Phone

